

Marshalltown Public Library

2009 Iowa Public Library General Information Survey

Section A - General Information

Review the contact information below. Users cannot change data marked in grey. To change any of this data, answer Yes to number A17 below. The State Library will verify and change the data.

A01	Library Name	MARSHALLTOWN PUBLIC LIBRARY
A02	Library Director/Administrator Name	Carole B. Winkleblack
A03	Library Service Area	CE=Central
Street Address		
A04	Street Address	105 W BOONE ST
A05	City	MARSHALLTOWN
A06	Zip	50158
A07	Zip plus 4	4911
Mailing Address		
A08	Mailing Address	105 W BOONE ST
A09	City	MARSHALLTOWN
A10	Zip	50158
A11	Zip Plus 4	4911
Other Contact Information		
A12	County	MARSHALL
A13	Phone	(641) 754-5738
A14	Library Web Address	http://WWW.MARSHALLTOWNLIBRARY.ORG
A15	Fax	(641) 754-5708
A16	Director Email Address	cwinkleb@ci.marshalltown.ia.us
A17	Has the data in any of the grayed out questions above changed in the past year? (Yes or No) If you answer "Yes," staff from the State Library will contact you to verify the information.	No

Section B - Paid Staff

Include unfilled positions if a search is currently underway. Include all employees paid by the library.

B01	Total number of Paid Librarians	6
B02	Total number of all Paid Librarian hours worked per week	212.0
B03	Paid Librarians FTE	5.30
B04	Total number of All Other Paid Staff	13
B05	Total number of All Other Paid Staff hours worked per week	256.0
B06	All Other Paid Staff FTE	6.40
B07	Total Paid Employees FTE	11.70

Levels of Education

B08	How many of the Librarians from LINE B01 have an ALA Accredited Masters of Library Science Degree?	2
B09	Total number of hours worked per week by Librarians from LINE B08 with an ALA Accredited Masters of Library Science Degree	80.0
B10	Total FTE Librarians with ALA Accredited Masters of Library Science Degree	2.00
B11	Education Level Achieved by Director	Masters of Library Science Degree

Section C - Capital Income and Expenditures

Show all sources of funds for FY09

If your library does not receive income from an item enter a 0 (zero). If the data is not available, enter N/A.

In this section, report all revenue for major capital expenditures, by source of revenue. Include funds received for: (a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections for new buildings, additions, or renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects.

In this section, DO NOT include revenue for: (a) replacement and repair of existing furnishings and equipment; (b) regular purchase of library materials; (c) investments for capital appreciation; (d) income passed through to another agency; (e) or funds unspent in the previous fiscal year (e.g., carryover).

Capital Income

C01	Capital Funds from Local Government (city, county)	\$13,365
C02	Capital Funds from State Sources	\$796,565
C03	Capital Funds from Federal Sources	\$0
C04	Capital Funds from Private Sources	\$666,526
C05	Total Capital Revenue	\$1,476,456

Capital Expenditures

C06	Total Capital Expenditures	\$3,968,783
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Section D - Operating Income and Expenditures

Show all sources of funds for FY09.

If your library does not receive income from an item enter a 0 (zero). If the data is not available, enter N/A.

DO NOT INCLUDE E-RATE DISCOUNTS AS INCOME.

Operating Income

Report revenue used for operating expenditures by source. Include federal, state, local, or other grants. DO NOT include revenue for major capital expenditures as reported in Section C, contributions to endowments, revenue passed through to another agency or funds unspent in the previous fiscal year (e.g., carryover).

Total Governmental Operating Income

D01	City Income Received (exclude income from special levies)	\$659,751
D02	City Income received from special levies	\$0
D03	Do you receive funding from more than one county? (Yes or No)	No
D04	County Income Received from all counties	\$32,448
D05	Income Received from Contracting Cities Other Than Your Own	\$850
D06	Other Governmental Income Received	\$0
D07	Total Local Government Operating Income Received	\$693,049
D08	State Income Received from the State Library of Iowa	\$12,995
D09	Other Income Received from the State of Iowa	\$276
D10	Total State Government Operating Income Received	\$13,271
D11	Total Federal Government Income Received	\$0

Total Non-Governmental Operating Income

D12	Total Non-Governmental Grants Received	\$0
D13	Endowments and Gifts Received	\$17,876
D14	Fines and/or Fees Received	\$31,560
D15	Other Income Received	\$85

D16	Total Non-Governmental Operating Income Received	\$49,521
Total Operating Income		
D17	Total Operating Income Received	\$755,841
Operating Expenditures		

In this section, report all expenditures including grants and cooperative arrangements.

If your library does not receive funding for an item, enter a 0 (zero). If data for an item is not available, enter N/A.

DO NOT INCLUDE E-RATE DISCOUNTS AS EXPENDITURES.

To ensure accurate reporting, consult your business officer or city clerk regarding this section. Report only money expended during the 2009 fiscal year, regardless of when the money may have been received.

Operating expenditures are the current and recurrent costs necessary to support the provision of library services. Significant costs, especially benefits and salaries, that are paid by other taxing agencies (government agencies with the authority to levy taxes) "on behalf of" the library may be included if the information is available. Only such funds that are supported by expenditure documents (such as invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Do not report the value of free items as expenditures. Do not report estimated costs as expenditures. Do not report capital expenditures under this category.

D18	Total Salaries and Wages Expenditures (before deductions)	\$418,241
D19	Total Employee Benefits Expenditures (Insurance, Social Security, retirement, etc.)	\$116,682
D20	Total Staff Expenditures	\$534,923
D21	Print Materials Expenditures	\$86,307
D22	Electronic Materials Expenditures	\$7,018
D23	Other Materials Expenditures	\$23,439
D24	Total Collection Expenditures	\$116,764
D25	All Other Operating Expenditures (Phone, heat, lights, cooling, Internet access, equipment, insurance, etc.)	\$107,319
D26	Total of All Operating Expenditures	\$759,006

Section E - Library Collection

NUMBER HELD AT START OF YEAR - The number of volumes owned by the library at the start of the fiscal year (July 1, 2008).

NUMBER ADDED DURING FISCAL YEAR - The number of volumes added to the collection during the fiscal year whether through purchase or donation.

WITHDRAWN DURING FISCAL YEAR - The number of volumes weeded or lost during the fiscal year.

E01	Books and Serials (# of volumes), Held at Start of Year	80,146
E02	Books and Serials (# of volumes), Added During Year	8,131
E03	Books and Serials (# of volumes), Withdrawn During Year	6,412
E04	Books and Serials (Number of volumes), Held at End of Year	81,865
E05	Current Print Serial/Periodical Subscriptions (# of titles, including duplicates), Held at Start of Year (NOTE: This amount is not totaled into LINE E27)	236
E06	Current Print Serial/Periodical Subscriptions (# of titles, including duplicates), Added During Year (NOTE: This amount is not totaled into LINE E28)	12
E07	Current Print Serial/Periodical Subscriptions (# of titles, including duplicates), Withdrawn During Year (NOTE: This amount is not totaled into LINE E29)	2
	Current Print Serial/Periodical Subscriptions (# of titles, including	

E08	duplicates), Held at End of Year (NOTE: This amount is not totaled into LINE E30)	246
E09	Audio Materials (# of volumes), Held at Start of Year	4,692
E10	Audio Materials (# of volumes), Added During Year	825
E11	Audio Materials (# of volumes), Withdrawn During Year	289
E12	Downloadable audio materials, Available at End of Year (Report WILBOR/NEIBORS here - must be cataloged in OPAC)	0
E13	Audio Materials (Number of volumes), Held at End of Year	5,228
E14	Electronic books (e-books), Held at Start of Year	0
E15	Electronic books (e-books), Added During Year	0
E16	Electronic books (e-books), Withdrawn During Year	0
E17	Electronic books (e-books), Held at End of Year	0
E18	Video Materials (# of volumes), Held at Start of Year	6,839
E19	Video Materials (# of volumes), Added During Year	1,368
E20	Video Materials (# of volumes), Withdrawn During Year	1,930
E21	Downloadable video materials, Available at End of Year (Must be cataloged in OPAC)	0
E22	Video Materials (Number of volumes), Held at End of Year	6,277
E23	Other Library Materials (# of volumes), Held at Start of Year	362
E24	Other Library Materials (# of volumes), Added During Year	45
E25	Other Library Materials (# of volumes), Withdrawn During Year	22
E26	Other Library Materials (# of volumes), Held at End of Year	385
E27	Total Materials, Held at Start of Year	92,039
E28	Total Materials, Added During Year	10,369
E29	Total Materials, Withdrawn During Year	8,653
E30	Total Materials, Held at End of Year	93,755
E31	Total materials (# of volumes) cataloged as children's, Held at End of Year.	34,551

Section F - Circulation

Circulation Transactions

F01	Adult Books	107,412
F02	Children's Books	79,750
F03	Video Recordings	49,702
F04	Audio Recordings	14,055
F05	Periodicals	8,775
F06	Virtual Circulation (downloadable audio and/or video)	561
F07	All Other Items (CD-ROM based products, puzzles, art prints, pamphlets, cake pans, puppets, etc.)	2,500
F08	Total Circulation	262,755
F09	Circulation of Your Own City	208,510
F10	Circulation to Contracting Cities	1,057
F11	Circulation to the Rural Population of Your Own County	29,352
F12	Total Circulation of All Materials Cataloged as "Children's" (not greater than LINE F08 or less than LINE F02)	99,007
F13	In-Library Materials Use Annually	N/A

Interlibrary Loan

F14	Received from other libraries	600
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F15	Provided to other libraries	1,164
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Registration

F16	Current Total Number of Registered Borrowers	25,047
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Section G - Program Attendance and Other Services

Program Attendance

G01	Total Number of Library Programs for Children	287
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G02	Total Number of People Attending Library Programs for Children	14,184
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G03	Total Number of Library Programs for Young Adults	95
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G04	Total Number of People Attending Library Programs for Young Adults	2,052
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G05	Total Number of Library Programs for Adults	44
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G06	Total Number of People Attending Library Programs for Adults	2,065
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G07	Total Number of Library Programs	426
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G08	Total number of People Attending Library Programs	18,301
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G09	Number of children REGISTERED for the 2009 Summer Library Program (DO NOT COUNT NUMBER OF PROGRAM ATTENDEES)	942
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Other Services

G10	Meeting Room Use Annually	4,379
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G11	Door Count Annually	226,616
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G12	Total Number of Reference Transactions Annually	15,912
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G13	Total Number of Hours Open Each Week at the Main Library only (Not more than 90)	61
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G14	Total Number of Hours Open Annually at the Main Library and all Branches	3,015
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Section H - Additional Information

H01	Does your library have a Friends group? (Yes or No)	Yes
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H02	Has your library set up a fund within your Community Foundation? (Yes or No)	No
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H03	Name of Library/Branch (Include information for your main library building and any branches)	Marshalltown Public Library
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H04	Are the Library/Branch facilities handicapped accessible? (Yes or No)	Yes
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H05	How many square feet of space in your library/branch?	35,700
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H06	How many total square feet of space in your library? (Click the "SAVE" button below to calculate the total)	35,700
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H07	Did your library have a referendum passed within the past year? (Yes or No)	No
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H08	Type of referendum if Yes (if No enter N/A)	N/A
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H09	Contracting City Name (Excluding Your Own City)	Ferguson
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H10	Population of Contracting City	126
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H09	Contracting City Name (Excluding Your Own City)	Haverhill
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H10	Population of Contracting City	170
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H11	Total population of the cities your library serves by contract. (Click the "SAVE" button below to calculate the total)	296
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Salary Information

H12	Hourly salary of the director	\$39.47
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H13	Hourly salary of assistant director	\$28.52
H14	Hourly salary of the children's librarian	\$24.03

Section I - Electronic Resources

Licensed Databases

I01	Number of licensed Databases funded locally	5
I02	Number of licensed Databases funded by the State government or the State Library. (Count Ebscohost as 13 and FirstSearch as 12)	25
I03	Number of licensed Databases funded through other cooperative arrangements (or consortia) within the state or region	1
I04	Total Licensed Databases	31

Other Technology Questions

I05	Number of current electronic serial subscriptions	0
I06	Number of Internet computers for public use	30
I07	What type of Internet access does your library have?	High-Speed (DSL, Cable, etc.)
I08	If you answered "High-Speed" to question I07, please indicate the DOWNLOAD speed in megabits per second (Mbps) of your high-speed Internet connection.	Greater than 5 Mbps
I09	Number of users of public Internet computers annually. (You may count a typical week and multiply by 52)	42,299
I10	Number of Computer or Internet-related classes taught by library staff.	0
I11	Number of people attending Computer or Internet-related classes taught by library staff.	0
I12	Does your library have an Online Public Access Catalog (OPAC)?	Yes
I13	If your library has an OPAC, please enter the current vendor of your system. Please enter N/A if you answered no to LINE I12, or if you don't know your vendor.	SirsiDynix

Section J - Administrative Questions

Number of Service Outlets

J01	Central Library Facility (Not less than 1)	1
J02	Branches	0
J03	Bookmobiles	0
J04	Other Service Outlets	0

Population (Prefilled and Locked by State Library)

J05	City population	26,009
J06	FSCS service population	31,849

Codes (Prefilled and locked by State Library)

Review the following codes for accuracy. If any changes need to be made, notify Scott Dermont at the State Library of Iowa. scott.dermont@lib.state.ia.us

J07	Interlibrary Relationship Code	ME
J08	Legal Basis Code	CI
J09	Administrative Structure Code	SO
J10	FSCS Public Library Definition	Y
J11	Geographic Code	CI2
J12	Locator Code	GOPG641

This is the end of the survey. Make sure you click the red "Save" button below. Once you have saved your work, you are ready to review your edit checks. Please click on the "Status" tab at the top of the page to begin reviewing your edits.